Jerusalem University College
Application for School Membership

Consortium of Associated Schools

Download Version

Questions:
1) Submit your questions using the information request submission form on this website. OR
2) E-mail the admissions dept. at admissions@juc.edu OR
3) You may call our North American Office at 1-800-891-9408 or 1-815-229-5900.
Application for Membership
in the Consortium of
Associated Schools

Thank you for your interest in joining the consortium of schools which support and benefit from their association with Jerusalem University College. An application for membership in the Associated Schools of Jerusalem University College (formerly Institute of Holy Land Studies) is enclosed. Please note the instructions which are included and that the $250.00 application fee is non-refundable. Information on membership and the names of member schools can be viewed on the website www.juc.edu under Consortium of Associated Schools. You may also find the section on demographics in the section titled About JUC of interest.

If you have any questions please don’t hesitate to contact me or Dr. Bryan Beyer, of Columbia International University, P.O. Box 3122, Columbia, SC 29230. He is the Chairman of the Associated Schools. His office number is (803) 807-5361. His e-mail address is BBeyer@ciu.edu.

Please note that your institution does not have to be a member in order to send students. As many as 50% of our students are from non-member schools. We do believe however, that the benefits to membership are important for institutional development and student recruitment as well as for financial aid for students coming to study at JUC.
ASSOCIATED SCHOOLS CONSORTIUM
MEMBERSHIP COMMITTEE & ROCKFORD OFFICE

Please mail a copy of your completed application package and a copy of your school catalog to each one listed below:

Membership Committee

Dr. Bryan Beyer (chair)
Columbia International University
P.O. Box 3122
Columbia, SC 29230

Dr. Michael Harbin
Taylor University
236 W. Reade Ave.
Upland, IN 46989

Mr. Edgar Hardesty
Philadelphia Biblical University
200 Manor Ave.
Langhorne, PA 19047

Dr. Boyd Seevers
University of Northwestern
3003 Snelling Ave. North
St. Paul, MN 55113

Jerusalem University College
Rockford Office
(include the $250.00 US)
Mr. Michael W. McDonald
4249 East State St., Suite 203
Rockford, IL 61108
ASSOCIATED SCHOOLS CONSORTIUM
MEMBERSHIP APPLICATION

Name of Institution ________________________________________________________________

Address __________________________________________________________________________

City ____________________ State _________ Zip ______________

Phone _____  ________________ Fax _____  _________________   E-mail ______________

Web Site Address _________________________

Type of Institution:

______ College or University

______ Theological Seminary or Graduate Institution

______ Professional School (e.g. Bible College)

Accreditation Status ______________________________________________________________

President _____________________________________________

Academic Dean _______________________________________

Representative _____________________________________________

In submitting this application, we declare that this institution is in basic agreement with the goals and activities expressed in the current catalog of JERUSALEM UNIVERSITY COLLEGE: will accept those credits earned at JERUSALEM UNIVERSITY COLLEGE which correlate with our degree curricula; and will place in our catalog a statement of affiliation and recommendation (e.g. “JERUSALEM UNIVERSITY COLLEGE in Jerusalem is considered an acceptable off-campus center and is recommended to the students for study. See the Dean for details.” This would be a minimal statement.)

Forward this application, a copy of your catalog and $250 annual dues to the Rockford office of JERUSALEM UNIVERSITY COLLEGE. In addition, mail a copy of your catalog and a copy of this application to each member of the Membership Committee (see attached). If your catalog does not contain a statement of the theological position or beliefs of your institution, this too should be forwarded to each.

All applications are first acted upon by the membership committee who then submit their recommendation to the Board of Directors of JUC for final action.

Do Not write below this line.

1) Date of app. _______________ 2) Committee Member Name: ______________________________

3) Catalog Submitted _______ 4) Signed Consortium Agreement 5) Membership dues paid _______

6) Approve _______ 7) Not Approve _______ 8) Board Action _______
ASSOCIATED SCHOOLS
CONSORTIUM AGREEMENT

THIS IS A CONTRACTUAL AGREEMENT by and between JERUSALEM UNIVERSITY COLLEGE, Box 1276, Mt. Zion, 91012 Jerusalem, Israel & 4249 East State St., Suite 203, Rockford, IL 61108 (hereinafter called “the JUC”), and

____________________________________________________________________

(hereinafter called “the ASSOCIATED SCHOOL” or “HOME INSTITUTION”).

WHEREAS this Consortium Agreement recognizes institutional membership in the association known as THE ASSOCIATED SCHOOLS OF JERUSALEM UNIVERSITY COLLEGE by the above named HOME INSTITUTION, membership in the association/consortium provides for the following:

1. **PRIORITY OF APPLICANT.** A student enrolled in the ASSOCIATED SCHOOL has priority of consideration over other applicants, whether in long-term or short-term programs. This priority extends also to scholarships and grants that may be available through JUC.

2. **CONTRACTUAL AGREEMENT.** JUC agrees to provide instruction for students of the ASSOCIATED SCHOOL, and the ASSOCIATED SCHOOL, agrees to accept for full credit toward their programs those courses offered by JUC in accordance with institutional procedure at the HOME INSTITUTION. These courses may be listed in the ASSOCIATED SCHOOL’s catalog.

3. **CONDITIONS AND PROVISIONS.**

   A. The ASSOCIATED SCHOOL will agree to publish notice of the consortium relationship with JUC in their school catalog.

   B. The student will be considered enrolled in the HOME INSTITUTION.

   C. The HOME INSTITUTION will determine enrollment status based on the number of semester units for which the student is enrolled at JUC.

   D. Satisfactory academic progress will be determined by the HOME INSTITUTION in accordance with current policies and procedures. To facilitate the determination of satisfactory academic progress, JUC will forward to the HOME INSTITUTION the grades and number of units completed at the end of each semester and inform the HOME INSTITUTION of any changes in student status such as withdrawal from a course or program.

   E. All refunds and repayments will be calculated by the HOME INSTITUTION in accordance with existing policies.

   F. All student records including academic and financial aid will be maintained by the HOME INSTITUTION.
4. **PROMOTION OF PROGRAMS.** The ASSOCIATED SCHOOL agrees to promote the various programs available at JUC in Jerusalem through the posting of materials and the inclusion of notice of the consortium relationship in the ASSOCIATED SCHOOL’s catalog. A listing of at least some of the courses offered at JUC may also be included.

As part of the promotion, the ASSOCIATED SCHOOL, will appoint a contact person from among its faculty with whom JUC may correspond. He or she will have the full support of the administration of the ASSOCIATED SCHOOL, to promote JUC programs and to encourage students to take full advantage of the consortium relationship. (See “Responsibilities of School Representative.”)

5. **VISITING FACULTY.** A faculty member from an ASSOCIATED SCHOOL, has priority of consideration for a visiting professorship in spending part of his/her leave at JUC in Jerusalem. JUC will provide the faculty member and spouse, if accompanying, room and board on campus for an academic semester and on any field trips (space available) which fall within that particular term. If the faculty member has a family accompanying him/her, JUC will provide assistance with that member’s housing expenses off campus.

6. **BOARD MEMBERSHIP.** The ASSOCIATED SCHOOL is entitled to one seat on the Board of the Associated Schools (meeting annually) which serves the Board of Directors of JUC as an advisory board. The ASSOCIATED SCHOOL is also eligible for one of three seats on the Board of Directors of JUC (meets bi-annually) if so elected by the Associated Schools’ Board.

7. **CONSORTIUM DUES.** Annual dues for each member school is two hundred fifty dollars(US) per year (Aug. 1 - July 31).

For JERUSALEM UNIVERSITY COLLEGE:

______________________________________  Dated ____________

Chair, Associated Schools

For the MEMBER SCHOOL:

______________________________________  Dated ____________

Signed

______________________________________

Position/Title
Responsibilities of the Associated School Representative

Promotion: Please ensure...
1. Poster(s) - that Jerusalem University College (JUC) posters are adequately displayed on bulletin boards around the school.
2. Web Site - that prospective students are directed to the website www.juc.edu. From time to time there may also be flyers or promotional DVD’s or CD’s available for distribution.
3. Student Publications - that the school’s student publications have a JUC ad in each edition (if they accept advertising).
4. Academic Catalog - that each edition of the school’s catalog has JUC appropriately listed as an extension campus and adequately explained regarding our programs and how they relate to students degrees at the home institution.

Financial: Please also...
1. Annual Dues - cooperate with JUC to ensure that the school’s annual dues are paid in a timely manner.
2. Student Accounts - cooperate with JUC to ensure that the accounts of students who are attending JUC are taken care of adequately.
3. Financial Aid - be sure that the financial aid director is aware of the consortium agreement and that students remain enrolled at the home institution and are thereby eligible for financial aid which should be applied to the student’s account at JUC.

Liaison: And...
1. Off-Campus/Overseas Studies Director/Office - work together to promote JUC, making sure they are aware of the consortium agreement and various overseas opportunities at JUC and ensure an adequate number of promotional materials are available.
2. Faculty/Administration - 1) be sure that your school has a current and signed consortium agreement with copies given to the registrar, and financial aid director. 2) And work with colleagues to help them realize the opportunities available for students and faculty at JUC.
3. Department Chairpersons - help them see the value of JUC programs and having faculty visit Israel.
4. Registrar - ensure an understanding of the consortium agreement so that students coming to JUC remain enrolled at the home institution and credits transfer for the student.
5. Financial Aid Director - as mentioned above.
6. Public Relations/Publications - especially discuss the catalog listing before publication deadlines.
7. JUC Representatives - work with JUC representatives during their annual, semi-annual or bi-annual visits to set up events, meetings, lectures, chapel services, displays, etc.
8. Webmaster - Ensure that your school’s website has an adequate link to the site of JUC, www.juc.edu

Remember: For any supplies, copies of consortium agreements, information about programs or clarification of responsibilities, please contact our Rockford office. And as always, we thank you very much for taking on the role of Associated School Representative.